

GENERAL INFORMATION

1. DEPOSITS:

When application has been accepted by Y.E.S a deposit invoice will be sent for 20% of the total cost of stay. This deposit is non-refundable.

2. PAYMENT OF FINAL INVOICE:

Final invoice, less deposit paid, will be sent by Y.E.S six weeks before arrival date in the U.K and is due for payment at least four weeks before arrival date in U.K. Full payment details are given on invoice with payments being made by SWIFT BANK TRANSFER only. Payment should be made in POUNDS STERLING AND NOT EUROS PLEASE.

3. CANCELLATIONS:

If written cancellation is received by Y.E.S twenty eight days or more before programme is due to commence, full refund will be given less non-returnable deposit. No refund will be given if placement is cancelled within fourteen days of arrival date.

4. REPATRIATION:

Y.E.S reserves the right to repatriate for the following reasons:

- Medical conditions which are not declared by applicant on the application form and subsequently cause problems within host family and/or participating school.
- Disregarding British laws
- Abuse of Y.E.S staff, host families, school staff and/or wilful damage to property
- Applicants dismissal from school for misconduct
- Applicants refusal to go to school.

In the event of repatriation, there will be NO REFUND of any course fees paid. Cost of repatriation would be at the expense of overseas parents/guardians.

5. INSURANCE:

All applicants must have up to date medical insurance and copy certificate should be sent to Y.E.S when paying final invoice.

6. EMERGENCY CONTACT:

Y.E.S require emergency contact form to be completed for all participants under the age of 18. This form is included herewith.

7. TRAVEL:

Y.E.S representative and host family member meet ALL new visitors on arrival IN SHROPSHIRE. Collection and return by Y.E.S driver can be organised at Birmingham, East Midlands, Manchester and Liverpool Airports at extra charge.

8. STUDENTS UNDER THE AGE OF 18:

Christine and Peter Sower of Youth Exchange Service are overall responsible for students under the age of 18 who are not supervised in Shropshire/Powys by a teacher/leader of their own country. Disciplinary matters are dealt with by Christine and Peter Sower in co-operation with hosts if the problem occurs within host family. Overseas parents cannot give their children permission to alter the guidelines in the notes given to all students and hosts on arrival in Shropshire/Powys. This is especially relevant as to times

when students should return home for evening meal and times when they can go out in the evening when unaccompanied by responsible member of the host family.

- All students of any age are asked to return home around 6p.m to eat dinner WITH their hosts
- Students under the age of 16 are not allowed to go out alone in the evening – they must be accompanied by responsible member of host family
- Any student under the age of 18 wanting to go out in the evening MUST ask permission of their host family. If permission is granted, they MUST return home before 10p.m. No student is allowed out on Friday or Saturday evenings UNLESS accompanied by responsible member of host family
- All students under the age of 18 MUST sleep at their own hosts home every night. Only exception to this is when occasionally some are obliged to spend a night at the home of Christine and Peter Sower. This could be due to delay in arrival or early morning departure when they return to their home country
- Y.E.S realise that meal times etc are different in other countries but EVERYONE must understand that whilst in this country the students must adapt to the lifestyle of people living in Shropshire or Powys.

HOSTS PROVIDE:

- Continental breakfast
- Picnic lunch
- Evening meal

Hosts are not expected to provide any other snacks/drinks which student may require.

9. POCKET MONEY:

Y.E.S recommend that all students have minimum of 100 Euros (£70 pounds sterling) pocket money per week to cover bus/train fares, any extra drinks/snacks they may require and social activities. Time and time again students arrive with insufficient money as parents do not realise the cost of living in the U.K.

Christine and Peter Sower

Y.E.S

2012